



# STATE OF CONNECTICUT

## HOWELL CHENEY TECHNICAL HIGH SCHOOL

791 West Middle Turnpike • Manchester, CT 06040-1899

Phone: (860) 649-5396 Fax: (860) 649-5263

email: [howell.cheney@ct.gov](mailto:howell.cheney@ct.gov)



November 10, 2016

Re: Cheney Technical High School After School Program

Dear Parent / Guardian,

Howell Cheney Technical High School will offer a structured academic and enrichment After School Program. Cheney Tech staff members are the core part of the program. Your son/daughter will be able to work on their challenging assignments and/or utilize technology with the assistance of Cheney Tech teachers. We believe this will serve to strengthen skills and improve outcomes. In addition, they will have the opportunity to enroll in an enrichment activity if they maintain good academic standing; a grade of 75 or above in all courses.

It is scheduled to begin Wednesday, November 16, 2016. Academic assistance for your son/daughter will run on Monday and Wednesday afternoons from 2:15 – 4:15 as well as the following Saturdays from 8am – 12pm in the Cheney Tech Library Media Center.

11-19-2016	1-21-2017	3-25-2017
12-10-2016	2-25-2017	4-21-2017

The last day of the program is scheduled for April 26, 2017. The program will not run on half days or when school is dismissed early. There will be a nutritional snack provided on weekdays of the program.

Accompanying this letter is a registration form which should be signed and returned to Mr. Vazquez, Cheney Tech’s School Counselor. Mr. Knoeckel is Cheney Tech’s After School Program Coordinator. For more information, please contact him at (860) 860-649-5396 x322 or email [ed.knoeckel@ct.gov](mailto:ed.knoeckel@ct.gov).

Appropriate student behavior is a mandatory component of this program. Students must follow the rules and procedures outlined in the CTHSS Student/Parent Handbook 2016-17. Cheney Tech uniform, picture IDs, and cell phone policy are examples of school rules.

Parents are responsible for arranging transportation to arrive and pick up students at 4:15. Together we will work to help your child succeed and become a stronger, self-sufficient learner.

Sincerely,

Robert Sartoris, Principal